**keena**
Healthcare Technology

Intele**Filer**
Automate document input
and eliminate unfiled
EHR documents.

## FEATURES

**Fits Your Workflow**

Just scan or send docs and
data to InteleFiler.

**Document & Data Analysis**

Indexes and organizes documents
and data so you don't have to.

**Workflow Rules**

Applies workflow rules to place docs
and data into your patient's chart.

**Document Verification**

Our validation process ensures that
your documents are properly captured,
reviewed for accuracy, and indexed
directly into your EHR.

**Automated Filing & Tasking**

Patient charts are automatically
populated with new docs &
data following your workflow
rules, and the system notifies
providers of any open orders.

## Automate Your Workflow

InteleFiler solves the growing problem of unfiled medical records in
EHR systems. With millions of unfiled patient records, the accuracy,
safety and efficacy of patient care becomes a serious concern for all
providers. InteleFiler leverages advanced technology that combines
document management and workflow automation to analyze, index,
and import documents and data into your EMR.

Improve your practice with InteleFiler to eliminate manual workflow,
increase the accuracy of your patient record input, and make all patient
records available to your providers within your EHR. InteleFiler is part of
the Keena interoperability suite and is designed to integrate into your
existing systems and workflow.



Smart**Filer**™ and Intele**Filer** work together to provide a comprehensive
end-to-end intelligent EHR document filing solution and workflow automation.

### Smart**Filer Workflow**

On the front end, SmartFiler accepts documents including fax, paper,
PDF, and data from other sources such as EMRs. It then analyzes,
categorizes, and indexes the files directly into the EHR.

### Intele**Filer Workflow**

InteleFiler takes the data provided by SmartFiler, associates the
demographic data with the appropriate patient record, and then
determines whether there are open orders based on the type of
document and any rules that have been defined by your practice.
The EHR then sends information back to InteleFiler regarding the
document type and rules so that InteleFiler can determine order
status and tasking, make entries into the EHR, and notify the
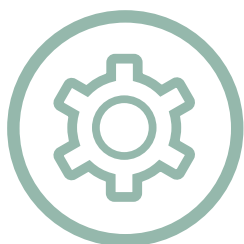appropriate providers.

## 1. Send Us All Your Documents And Data

Scan all of your paper documents, send us your electronic faxes, give us all of your PDFs as well as any information from an EHR or other electronic sources. There's no need to sort or organize your information in any way; InteleFiler will take care of that.

## 2. Document Analysis

InteleFiler incorporates SmartFiler document analysis technology into your front-end workflow. SmartFiler's automated indexing looks at headers, keywords, logos, data, lines, and grids as it reads and analyzes scanned documents, faxes, and PDFs. When SmartFiler identifies key data such as the patient, document type, date of service, and provider, it delivers this information to InteleFiler so your workflow rules can be consistently applied to all of your documents.

## 3. Your Workflow Rules Applied Automatically

SmartFiler indexes critical information and applies workflow rules to place document and discrete data into your patient's chart. Manual tasks such as order management, physician tasking, and closing workflow and lab orders are automated by InteleFiler, allowing your staff resources to be utilized more effectively.

## 4. Document Validation, Indexing, and Import

Our document validation process ensures that all of your documents are properly captured, reviewed for accuracy, and indexed directly into your EHR. Any documents the system doesn't automatically find a match for are verified by technicians to make sure they are accurately indexed. If you have a workflow that requires review and sign-off by providers, we can accommodate that, too.

## 5. Intelligent Filing and Tasking with Your EHR

Processed documents are handed off to InteleFiler where they are automatically detected and displayed individually within the application. The patient chart look-up can be done automatically via workflow rules, automating the filing directly into the EHR. Alternatively, the user can search for the patient record manually. The reconciling of matching patient orders can also be automated and populated based on workflow rules, or they can be entered manually.

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